

**University of Hawai'i William S. Richardson School of Law
Student Bar Association
Funding Request Policies and Form 2015 – 2016**

SBA Funding Request Policies for 2015 - 2016

ELIGIBILITY:

1.1 - SBA dues are \$60. Dues may be paid in cash or check, and bank fees for bounced checks will be assessed. Dues are non-refundable and partial payments or installments are not accepted.

1.2 - The SBA shall ensure that students will benefit from their paid dues during the duration of their academic program at the law school. The SBA shall reserve dues in the amount of \$20.00 for each full-time student and \$15.00 for each part-time student for each year of their academic program. Any unused dues at the end of the academic year shall carry over to the next academic year.

1.3 - Only law school classes and recognized law student organizations are eligible for SBA funding. A law school class means any current class, not including alumni classes. Current classes include currently enrolled 1Ls, 2Ls, 3Ls, part-time classes, and the LL.M. cohort. A law student organization means any organization recognized by the law school with currently enrolled law students serving as officers and currently enrolled law students consisting of its members. A law school class or law student organization may not obtain funding as a sponsor for a non-law school, third party organization and any sponsorship must be explicitly stated in the funding request.

1.4 - A law school class and law student organization is ineligible for funding if less than 100% of its board of officers or less than 90% of its members have not paid SBA dues.

1.5- The Finance Committee may deny funds for events that are not open to all currently enrolled law students for participation or attendance by all currently enrolled law students.

FUNDRAISERS:

2.1 - Fundraisers are ineligible for SBA funds. Fundraisers are events or activities for the primary purpose of raising funds, not limited to monetary funds. The Finance Committee at its discretion may fund events that have a fundraising component provided that fundraising is not the primary purpose of the event, and such a determination shall be made by the Finance Committee with any appeals decided by the LSG Judiciary.

MOOT COURT:

3.1 - Moot court teams and moot court competitions are ineligible for SBA funds.

ALCOHOL:

4.1- SBA funds cannot be used to purchase alcohol, tobacco or drugs.

*The chairperson or proxy must attend the Finance Committee meeting for which the agenda contains this request to answer questions posed by the LSG Finance Committee prior to a vote.

II. Event Information:

Name of Proposed Event: Annual Hui Luau / Na'i Aupuni Panel

Date/Time of Proposed Event: September 25, 2015 / October 22, 2015

Location of Proposed Event: Law School Courtyard / CR2

Anticipated Number of Participants: 200 people / 150-200 people

Description of the Event (Please be sure to describe the specific impact it will have):
Hui Luau is a luau in which students will be able to enjoy a traditional Hawaiian meal, Hawaiian music, a hula show, and network with others.

The nai aupuni panel will educate the people of Hawaii on the future of Hawaii with four educated Native Hawaiian scholars

III. Funding Requirements:

Has 100% of your executive board and 90% of your members paid SBA dues?

Yes No

IV. Detailed Event Budget:

Description of Expense(s) & Anticipated Cost(s):

Hui Luau: A spreadsheet of the Hui Luau expenses is attached. Please disregard the alcohol purchase.

Na'i Aupuni Panel: \$191.62 for Gina's BBQ (food receipt can be provided on request and after October 22)

Amount of Funding Requested from Finance Committee: \$1200

Are you planning on getting funding from any other sources besides SBA?

Yes No

V. Please indicate SBA priority areas met by this project (Check all that apply)

Involvement of other student organizations (Co-sponsorship)

Leadership development

Educational programming

WSRSL unity-building event

VI. Please list any additional information you feel is important in considering this request:

Signature:  Date Submitted: Oct. 16, 2015